



## Computer-based Testing Appointment Availability

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Ohio Assessments for Educators (OAE) candidate appointments are available at test centers across the state. The online appointment availability tool, accessible through the program website, provides real-time information about the availability of test centers and testing appointments.

### How to Search for Testing Appointment Availability

1. Go to the Ohio Assessments for Educators program web site ([www.oh.nesinc.com](http://www.oh.nesinc.com))
2. On the homepage, scroll down to "Welcome, Ohio Initial Licensure Candidates." Click "Assessment dates and sites."
3. Click on "Find a test center and see real-time seat availability."
4. Select "OHIO - Ohio Assessments for Educators."
5. Locate your assessment in the list and click on the assessment name.
6. **Find a test center.** Type your location into the "Search by address" bar. Click "Search." The tool will provide a list of test centers displayed in order of proximity to the location you searched.
  - ✓ Note that the list includes the distance between your location and each test center.
  - ✓ Scroll to the bottom of the page to select "Show more", to display additional test centers.
7. Select any three test centers to compare availability. Then click "Next."
8. **Find an appointment.** The next screen will display a calendar on the right side of the screen.
  - ✓ Toggle between your selected test centers using the radio buttons to view dates with appointment availability on the calendar.
  - ✓ Use the arrows in the calendar to view appointment availability in different months.
  - ✓ If you do not see appointment availability in your desired date range at the first test center(s) you selected, *search for availability at other test centers in your area.* Click "Change Test Centers" to make new test center selections from the list.
9. When you have selected a test center and clicked on an available date in the calendar, available appointment start times will be displayed below the calendar.

### Reminders

- ✓ You can select any three test centers at a time to compare seat availability.
- ✓ Only open test centers will show up in the tool's search results. If a test center appears in the list, the test center is open.
- ✓ As test centers re-open, they may have reduced capacity in order to meet COVID-19 health and safety guidelines and physical distancing requirements. As a result, in searches for available appointments, you may need to broaden your searches geographically or extend to future dates.
- ✓ Additional appointments may become available as more test centers re-open over time. You should check back frequently.
- ✓ The search tool is accurate as of the time of the search. Appointments are not guaranteed to be available until they are scheduled through a candidate's account.

In support of your health and safety and the health and safety of our employees, we will follow recommendations from the CDC and World Health Organization for preventing the spread of COVID-19. Please see [Pearson's COVID-19 webpage](#) for more information.