Adult, Professional, and Higher Education

> **Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program.** Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained. If you have submitted a program change form to the ESSC, JH 170, a Program of Study for the new program will be sent to you and should be completed with your advisor as soon as possible.

Name: _____   CSU ID (7-digit #): _____

Address: _____   Home Phone: _____   Other Phone: _____

City/State/Zip: _____   E-Mail: _____

		Credits	Course Prerequisites	✓ If Required	Enter substitute course # or waived if appr. by petition	Total Hrs. Required
I. COLLEGE/PROGRAM CORE						
Research/Inquiry						
EDB 601	Research in Education and Human Services	3	None			
		3				
Educational Policy, History, & Social Context (Select One-Higher Education track must take ALD 606)						
ALD 606	Modern Higher Education in a Changing Society	3				
ALD 607	Adult Learning in a Changing Society	3	None			
		3				
Human Development						
ALD 605	Adult Learning and Development Theories and Practice	3	None			
		3				
Theory and Practice						
ALD 663	Planning Programs for Adult Learners	3	ALD 605			
II. Specialization Tracks		3				
Adult Learning and Development						
ALD 603	Lifespan Development	3	None			
ALD 645	Organizational Learning and Change	3	ALD 605 or 607			
ALD 664	Teaching Methods for Adult Learners	3	EDB 601, ALD 605, 607, 645			
ALD 688	Internship in Adult Learning and	3	EDB 601, ALD 605, 607, 645, 663			
ALD 689	Development ALD Portfolio Capstone	3	EDB 601, ALD 605, 607, 645, 663			
		15				
Adult Learning and Development Electives (select one)						
ALD 545	Program Evaluation	3	EDB 601			
ALD 600	Issues in Multicultural Foundations Of Urban Adult Ed	3	None			
ALD 610	Theory and Assessment of Adult Literacy Practices	3	None			
ALD 631	Group Dynamics for Educational Leadership	3	None			
ALD 647	Adult Learning and Workplace Diversity	3	ALD 607			
ALD 679	ALD in Nonprofit Organizations	3	None			
		3			Track Total	
Professional Education						
ALD 631	Group Dynamics for Educational Leadership	3				
ALD 645	Organizational Learning and Change	3	ALD 605 or 607			
ALD 646	Human Resources Development for Adult Educators	3	ALD 605 or 607			
ALD 664	Teaching Methods for Adult Learners	3	EDB 601, ALD 605, 607, 645			
ALD 689	ALD Portfolio Capstone	3	EDB 601, ALD 605, 607, 645, 663			
		15				
Professional Education Electives (select one)						
ALD 545	Program Evaluation	3	EDB 601			
ALD 600	Issues in Multicultural Foundations Of Urban Adult Ed	3	None			
ALD 603	Lifespan Development	3	None			
ALD 610	Theory and Assessment of Adult Literacy Practices	3	None			
ALD 647	Adult Learning and Workplace Diversity	3	ALD 607			
ALD 679	ALD in Nonprofit Organizations	3	None			
ALD 688	Internship in Adult Learning and Development	3	EDB 601, ALD 605, 607, 645, 663			
		3			Track Total	
Higher Education						
ALD 645	Organizational Learning and Change	3	ALD 605 or 607			
ALD 653	Community College in a Changing Society	3	EDB 601, ALD 605, 607, 645, 663			
ALD 664	Teaching Methods for Adult Learners	3	EDB 601, ALD 605, 607, 645			
ALD 665	Student Affairs for Adult Educators	3	EDB 601, ALD 605, 607, 645			
ALD 689	ALD Portfolio Capstone	3	EDB 601, ALD 605, 607, 645, 663			
		15				
Higher Education Electives (select one)						
ALD 545	Program Evaluation	3	EDB 601			
ALD 600	Issues in Multicultural Foundations Of Urban Adult Ed	3	None			
ALD 603	Lifespan Development	3	None			
ALD 610	Theory and Assessment of Adult Literacy Practices	3	None			
ALD 631	Group Dynamics for Educational Leadership	3	None			
ALD 647	Adult Learning and Workplace Diversity	3	ALD 607			
ALD 679	ALD in Nonprofit Organizations	3	None			
ALD 688	Internship in Adult Learning and Development Career	3	EDB 601, ALD 605, 607, 645, 663			
CNS 524	Development and Information Services	3	None			
		3			Track Total	

Instructional Design & Technology Track

ETE 555 Instructional Design	3			
ALD 664 Teaching Methods for Adult Learners	3	ALD 605 or 607		
ETE 690 Designing Online Instruction	3	EDB 601, ALD 605, 607, 645		
ETE 691 eLearning Tools and Techniques	3			
ALD 689 ALD Portfolio Capstone	3	ETE 690		
		EDB 601, ALD 605, 607, 645, 663		
	15			

Instructional Design & Technology Track Electives (choose one)

ALD 545 Program Evaluation	3	EDB 601	
ALD 631 Group Dynamics for Educational Leadership	3		
ALD 645 Organizational Learning and Change	3	ALD 605 or 607	
ALD 679 ALD in Nonprofit Organizations	3		
ETE 595 Current Topics & Research in Educational Technology	3		
	3		**Track Total**

III. EXIT REQUIREMENT IF CAPSTONE (ALD 689) IS NOT SELECTED (See item 1 for additional information)

EDA 699 Thesis	3	
	3	

DEGREE TOTALS (Minimum 30 sem. hrs.)

Student	Date	Faculty Advisor	Date
Dept. Chair	Date	ESSC	Date

1. EXIT REQUIREMENTS FOR DEGREE-SEEKING STUDENTS:

Applying for Graduation – Graduate students with more than 15 hours and degree-seeking status will have the "Apply to Graduate" button available to them on the Graduation Tab in CampusNet. Once a student applies online, the graduation fee is charged to the student account and the review process begins. It takes six to eight weeks to complete the initial review. Students are encouraged to track the progress of their graduation application on the "Application Tracking" page on the "Graduation" tab.

Exit Requirement Options - In consultation with your faculty advisor, you must select one of the two options as your culminating experience/exit requirement:

ALD Portfolio Development (ALD 689) - If selecting this option, you must successfully complete the course with a grade of "B" or better.

Thesis Option – If selecting the thesis option, you must be registered for at least one (1) graduate hour until completion of this requirement and submit a *Proposal Approval* form prior to submission of the final thesis. Thesis/Project forms and instructions are available at https://levin.csuohio.edu/essc/graduation-process.

2. GRADUATE CREDIT TRANSFER/EXTENSION OF 6-YEAR LIMIT:

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 6 years old (unless a petition is filed and approved to extend the 6-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of "B" or better was earned. No more than nine (9) semester hours are transferable and you need to complete 12 semester hours at CSU before you can apply. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the ESSC, JH 170.

Extension of 6-Year Limit – A College Petition and corresponding Course Relevancy Statements must be completed when requesting credit for graduate-level coursework that will be more than 6 years old at the time you graduate.   Petitions and Relevancy Statements are available in the https://levin.csuohio.edu/essc/petitions.