

COEHS Meeting Minutes
Wednesday, December 2, 2020
1:00 p.m. – 3:00 p.m.

Call to Order

Faculty Secretary – Amanda Yurick

Approval of November 4, 2020 Faculty Meeting Minutes

- Minutes unanimously approved. No changes

Dean's Remarks

- Typically, we do not have multiple meetings within the academic year (November/December), however because we have had many curriculum proposals, we are meeting now
- Also, we now have the work of the social justice subcommittees so we will meet to get updates on this work
- The reports are due in January
- Enrollments are looking strong
- We are the only College that has an increase in headcount (undergrad and grad) for Spring
- SCH for undergrads is under, so we need to figure out why
- More students coming back, but they are taking fewer credits
- Graduate enrollment looking extremely strong in headcount and SCH
- We attribute this to the work of everyone across the college – faculty, advisors, administrators
- No new updates on CSU 2.0; May be some updates today in Faculty Senate
- On January 13th, there will be Senate meeting, focusing entirely on CSU 2.0
- If anything is of concern to you, I am available one on one. Personal or professional. I am available to listen and guide and help

Q&A

- Can we teach in person in Spring if we requested? (Kathy Little)
 - We submitted to John Holcomb, so that's the plan; because they are assigning rooms in CampusNet, it appears they are headed in that direction (B. Yusko)

Update from Subcommittees on Interrogating Teaching and Learning Structures in Pursuit of Equity and Social Justice (T. Banks)

- Good to see everyone, hope you had a nice holiday
- Important that this remains a faculty and staff initiative

Subcommittee 1: Guidelines, Policies, and Procedures (D. Jackson; B. Yusko)

- We held one focus group: Grad students. They found their faculty advisor to be a necessary help
- We have identified some differences between grad and undergrad
- We met after that focus group, we changed course. We would like to focus group particular groups of students from different programs. We compiled a list of eight to do these focus groups in Spring
 - This will help us have good representative of students
- Plan to use qualitative methods to gather these data
- Also, we have tried to find which data are stored at university level (grade changes; course choices; petition rights etc.)
- Ending recommendations might include that we should collect these data, in the event we can't get it in spring
- (J. Goodell) Some graduate students and even some undergraduates are not aware of the ESSC. Check with your students that they are enrolled in next sequences and to see Courtney if students are unaware

Subcommittee 2: Curriculum, Instruction Strategies, and Approaches (Molly Buckley; Sharyn Turner)

- Met last week to have focus group
 - Question: How does COEHS and instructors knowledge/skills/disposition align with racial literacy and social justice literacy, and critical consciousness
- We are thankful for colleagues' contributions
- We will continue our focus groups on January 20th from 3:00-4:00 if anyone is interested
- Can you talk about experience (class activity etc.) where you connected with your students and developed understanding in areas above; or an experience that you struggled to develop an understanding of areas above
- We are looking to have small focus groups so we can talk in depth
- The initial impressions of the focus groups appear to be reflections of critical incidents; we are still working on analysis
- Level of intentionality came through in all examples
- Different stories reflected that you need to be prepared and have deliberate protocols for doing this work
- One faculty member uses a critical incidents protocol to bring meaning to occurrences and events; It has been successful at times and at times not successful

Subcommittee 3: Mission and Vision (Crystal Franklin)

- We met on Monday; Banks showed up and we are grateful for her guidance
- We posed question to group:
 - how many of you know what the mission/vision is and where to find it?
 - I don't see a lot of thumbs up

- As we do this work, we realize a lot of folks don't know the mission/vision and where to find it
- We did our work somewhat backward; we found gaps in existing mission/vision (global disparities, climate, social justice etc.)
- We would like five constructs surveyed for feedback
- We realize that this mission/vision hasn't been reevaluated in quite some time possibly
- One question:
 - How do we prepare graduates to be reflective/responsive practitioners to create a more fair and just society? What are we doing collectively that form graduates who respond to society? Be good stewards of earth's ecosystems
- How are we looking at racial identity awareness? How do we attack inequity without compromising free speech?
- How do we address gaps in power/equality?
- Our college is working. But it is working very fragmented. We can't be collective without knowing the mission/vision
- We look forward to giving recommendations. Everyone please print the mission/vision so we can work collectively toward it

Subcommittee 4: Dissemination (Tachelle Banks)

- We are still in same spot we were in at last meeting (website, identify best way to show dynamic work taking place)
- We can share the link after this meeting for cursory review, but didn't put up video or minutes. But it's built out
- In the meantime, I'd like to get something up by beginning of Spring
- If we send the link out, we can include something to get your feedback to drive change and modification to our initial platform
- How do we showcase our work in real time in the best way?

Subcommittee 5: Student Success (L. Northrup/J. Schaefer)

- We are creating survey to ask students about barriers/challenges to students
- Survey ready, will go out in January or February
- We are creating two sets of resources for students as well
 - First, list of available funding (scholarships/grants)
 - Second, list of places for guidance and assistance
- We are using info we are collecting from students to put out useful guides for students
- What we learn about barriers informs what we put out in Spring
- Some barriers have included: financial hardships, other external factors such as transportation, time, childcare, family needs, support gotten from university
- Important to distinguish group 1's work from group 5's work
- We would like a longitudinal look, if possible, to inform longer term recommendations

Subcommittee 6: College, Culture, Community Building (Melanie Caughey)

- We've been working on the survey. We got feedback from various stakeholders, making it stronger in wording etc.
- Ready to distribute in January
- Once we get results, we have ideas for potential next steps
- Once we get the data, we will make determination about next steps
- We wonder about response rate and data during COVID
- We are putting it in Survey Monkey, so it will be polished and ready for use in January
- Want to thank Melanie and Eddie. Melanie is fantastic with her leadership (E. Rogers)

General Comments (T. Banks):

- Really looking forward to these recommendations in maybe late March/Early April?
- Depending on surveys, data analysis, we may need more time (D. Jackson)
- End of April may be good date to aim for (B. Yusko)
- Thank you to everyone for the time and devotion to this effort
- Trusting that this will last through next semester
- Review graphic for Spring timeline
- We are spot on with the reflective process in smaller groups, report to larger group, time for questions/revision
- None of the recommendations appear curricular, but if we do get some, we update the catalog in May/June. So, it needs to be approved by faculty senate by April. Takes several steps to get to that point. Policy changes are internally decided, so they are more readily changeable (B. Yusko)
- Thanks to Tachelle for leadership and conceptual framework (Zac, D. Jackson)

New Business/Announcements

Dean's Diversity Council (Julia Phillips; Katie Clonan Roy)

- We are reinstating faculty/staff diversity awards, OD award to each recipient
- Nomination will come out before end of semester, due in early February
- Encourage self-nominations
- Workshop series will take place in spring semester: Waking Up Issues of Diversity Equity and Inclusion; Faculty can submit proposals for workshops
- Patty will have the proposal form (one page describing workshop you want to offer); Turn in to Adam Miller by December 7th (if more time needed, we can be flexible)
- Email Adam Miller or Katie Clonan Roy if any questions

College Holiday Party (giveaways, games, wear holiday gear etc.): Monday 12/7 11:30-12:30

Elections are pushed to January meeting for PRC and for faculty going on leave in spring

(Joanne Goodell) Question for faculty: What tools do you use for survey research? Would you use Qualtrics if it were available?

- Around 20 people would use it: As well as doc students
- Adam Voight may have institutional license available

Call to Adjourn

Meeting adjourned: 2:14 pm

Respectfully submitted by A. Yurick, 12-2-2020