

**COEHS Meeting Minutes**  
**Wednesday, January 20, 2021**  
**1:00 p.m. – 3:00 p.m.**

**Call to Order**

Faculty Secretary – Amanda Yurick

**Approval of December 2, 2020 Faculty Meeting Minutes**

- Minutes unanimously approved. No changes

**Dean's Remarks**

- Welcome back to spring semester
- I sent a link out regarding an ethics issue we faced in the College
  - The ethics issue came out in Cleveland.com. There was an indictment from prosecutor's office
  - I have worked with our internal auditors and ethics commission in Columbus over the last four years
  - At this stage it is an indictment. We assume it will go through full legal process. The wording is yet to be known
  - Prosecutor sees reason that there was misuse of funds
  - There's an opportunity to discuss what the rules are here
  - Four years ago, a PO was flagged for \$49,650 because anything \$50,000 must go out for bid
  - This was for Marlene Gombach's son to do website work. It was flagged internal investigation was done. We decided to put Marlene on unpaid leave, at which time she retired and departed university
  - It took four years for investigation and AG's office to forward case to prosecutor's office
  - That's the result of this indictment.
  - Another employee Sharon Brown was caught within this because the prosecutor felt she was not cooperating with investigation
- It's my responsibility to ensure we follow rules and complete ethics trainings. Particularly around grants.
- When the money comes into the university, it becomes public money. We need to follow rules. Anything to do with any family, bring that to someone's notice. If family are associated in some kind of project, ask the right questions. You don't want to be tripped up on an ethics violation
- As public university there are rules we must abide. We must constantly be reminded of this. New faculty or employees may not know these rules, but there is a process
  - I don't expect that you know all these rules, it can easily slip by. But please ask me. I can get those answers
- The consequences are huge. So, I wanted to take a few minutes to emphasize this point.

- This is all public knowledge, so I am not out of place in sharing this
- Some things I learned, reading through the indictment I didn't know. One thing: payments were going out to three different companies, but there were payments coming back to the employee also. This was totally new to me. We didn't have access to bank records. But the prosecutor has.
- Please send email if you have any questions
  
- University and College enrollment
  - UG is slightly down. Grad is exactly flat
  - Credit hours down about 4%
  - International student enrollment drastically increased. Highest ever for this spring semester
  - Most international students given visas and are here. We think it's around 300 students
  - In terms of on campus students, Fenn tower is 90% full. Euclid Commons is 80% full
  - Every spring about 10 students typically petition to get out of residential contracts, but this spring about 97 students petitioned to get out of contract. It may be because so many classes are online, students not finding need to stay on campus.
  - Lots of classes online, but some are face to face.
- Please remember to do health assessments before coming to campus
- If you have computer issues, contact Claire, The GAs have hours

**Questions:** None

## **Elections**

- **PRC election:**
  - Bylaws waived for more than one candidate
  - Sheila Patterson, Catherine Hansman, Amanda Yurick elected as representative to PRC
  - Joanne Goodell will organize a PRC meeting and a chairperson will be identified.
  
- Roland Pourdavood was rep on Grad Council; he is on leave. We are forwarding three names to replace him for this leave. We are seeking three names from the college to be willing to serve in his place:
  - **Elena Andrei, Anne Price, Johnathan Messemer willing to serve**

## **Approval of Curriculum Proposals**

- Early Childhood:
  - Sequencing has caused problems in making degree maps work
  - ESE 515 has change in prerequisites (six-year time limit changed to ten-year time limit to satisfy prerequisites)

- Program proposal modifies undergrad degree program to account for new set of math courses to be used as requirements initiated in math department
- *Proposal approved*
- Special Education:
  - Series of proposals from Sp Ed program team; all related to undergrad programs
  - Changes reflect math courses changes as seen in early childhood proposal as well
  - It flip-flops ordering of three courses changing by course proposal
  - ESE 314 (formerly ESE 414) is changed in number and remove “advanced” term taken during sophomore year with rotation 1; to take classroom management content before entry to rotation 2
  - ESE 342/362 are changed to include advanced in the title taken in fall of junior year
  - *Proposal approved*
- Special Education (M.Ed):
  - Allow graduate students to choose ECE 515 or ECE 517
  - Allowing for more choice for Special Ed students to focus more on math or science
  - Would allow some students who struggle to meet math prerequisites to opt for science course instead

### **Update from Subcommittees on Interrogating Teaching and Learning Structures in Pursuit of Equity and Social Justice (T. Banks)**

Tachelle Banks not in attendance; Dean Zac announces all groups are working toward their objectives and will report out final recommendations soon.

### **New Business/Announcements**

Introductions of new faculty (Kathy MacCluskie):

- Dr. Sherdene Simpson: Visiting assistant professor in Marriage and Family. Teaching parttime at Youngstown State. Runs a successful private practice as well
- Claire Foley: New program coordinating for Center for Educational Leadership. Of 80 applicants Claire Foley was the best. Thank you to search committee. Claire is from Cleveland, has two master’s degrees in public admin and Master of Science in environmental studies. Also helping with portfolio

## Announcements

- Dr. Michael Fullen event on February 9<sup>th</sup>. There is a registration link available.
- FAC is holding a college wide virtual event on February 4<sup>th</sup> 1130-1230 for faculty and staff. It will cover stress management and self-care
- Center for Teaching Excellence: Book discussion by Robert Talbert on flipping classrooms.
  - Thinking to run discussion on book called Burnout: about twin sisters, women, and their issues with stress management; look for that in the future. Extended date for teaching enhancements award. Let me know if interested
- (Elena Andrei) As part of social justice investigation, Group 5 has survey ready being sent to COE survey. Please remind students about the survey.
- Deans diversity council: Award for faculty and staff member. Sent out announcements at end of last semester. Sending again before end of week. Please nominate
- Subcommittee 6 is working on shortening survey. Then will send out within next week or two
- Judy Aushman: Please read five task force reports. We will meet soon as a caucus next week, please give your ideas related to the reports. Please read reports now. President and Provost have not yet made decisions. Send comments to Judy or Zach. Names do not need to be associated.
- Molly Buckley: Social Justice Group 2: We will reschedule today's focus group. Technology committee has a collage going out with pictures of the College. Cleveland Teaching Collaborative recruiting next cohort Spring 2021. Call for proposals in chat. Honorariums for participating.

**Call to Adjourn;** Meeting adjourned: 1:51 pm

Respectfully submitted by A. Yurick