

Program of Study Intended for (Check One): Degree and Endorsement Degree Only Endorsement Only

Complete this Program of Study with your faculty advisor during your first term of admission/acceptance in the program. Your faculty advisor will then forward it through the proper channels for final approval. Your copy will be returned when all approvals have been obtained. If you have submitted a program change form to the ESSC, JH 170, a Program of Study for the new program will be sent to you and should be completed with your advisor as soon as possible.

Name: _____ CSU ID: _____
 Address: _____ Home Phone: _____ Other Phone: _____
 City/State/Zip: _____ E-Mail: _____

A. DEGREE REQUIREMENTS (*Students holding an Ohio Provisional/Professional teaching certificate or license may apply for the TESOL Endorsement upon completion of those courses listed under Item II. marked with an asterisk)

	Credits	Course Prerequisites	<input checked="" type="checkbox"/> If Required	Enter substitute course # or waived if appr. by petition	Total Hrs. Required
I. COLLEGE/PROGRAM CORE					
Educational Research and Technology					
EDB 601 Educational Research	3	None	<input type="checkbox"/>		
EDE 501 Technology Strand	2	None	<input type="checkbox"/>		
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Social Foundations (Select one based on advisor approval and check box)					
EDB 604 <input type="checkbox"/> Social Issues and Education	3	None	<input type="checkbox"/>		
EDB 606 <input type="checkbox"/> Philosophy of Education	3	None	<input type="checkbox"/>		
EDB 608 <input type="checkbox"/> School and Society in the American Past	3	None	<input type="checkbox"/>		
EDB 609 <input type="checkbox"/> Comparative and International Education	3	None	<input type="checkbox"/>		
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Human Development (Select one based on advisor approval and check box)					
EDC 501 <input type="checkbox"/> Child Development	3	None	<input type="checkbox"/>		
ALD 605 <input type="checkbox"/> Psychology of the Adult Learner (changed to 4 hrs eff. Sp11)	4	None	<input type="checkbox"/>		
EDE 620 <input type="checkbox"/> Psychology of the Adolescent Learner	3	None	<input type="checkbox"/>		
EDE 628 <input type="checkbox"/> Psychology of Learning and Instruction	3	None	<input type="checkbox"/>		
	<u>3-4</u>				
Curriculum and Instruction					
EDE 612 Curriculum Theory and Instruction	3	None	<input type="checkbox"/>		
	<u>3</u>				
II. SPECIALIZATION					
*EDC 500 Diversity in Educational Settings	3	None	<input type="checkbox"/>		
*EDL 506 Second Language Learning and Pedagogy	3	None	<input type="checkbox"/>		
*EDL 507 TESOL Methods and Materials	3	None	<input type="checkbox"/>		
*EDL 508 Applied Linguistics for Teachers	3	None	<input type="checkbox"/>		
*EDL 509 Assessment and Evaluation in the ESL/Bilingual Classroom	3	None	<input type="checkbox"/>		
*EDL 510 Pedagogical Grammar	3	None	<input type="checkbox"/>		
*EST 573 Practicum in TESOL (see item 3 on back for additional info)	3	All Specialization Courses	<input type="checkbox"/>		
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III. TRANSFERABLE CREDITS FROM ANOTHER INSTITUTION (See Item 2 on back for additional information)
 (A Graduate Credit Transfer Form needs to be completed for the courses listed below and submitted to your advisor for approval and forwarding to the ESSC)
Note: Maximum of 9 sem. hrs. of letter-graded, graduate-level coursework; must have received a "B" or better in any transferred course.

Course #	Institution	Credits	CSU Equivalent	Comments

IV. CULMINATING EXPERIENCE/EXIT REQUIREMENT (See Item 1 on back for additional information)

Check Option	Credits	
<input type="checkbox"/> Comp Exam (register for EST 691 if no other course(s) being taken)	0	(Must be registered for at least 1 graduate hour during the term taken)
<input type="checkbox"/> Project (EST 698)	1-4	(Must be registered for at least 1 graduate hour during the term completed)
<input type="checkbox"/> Thesis (EST 699)	1-4	(Must be registered for at least 1 graduate hour during the term completed)

TOTALS (Min. 35 sem. hrs. for degree)

B. TESOL ENDORSEMENT REQUIREMENTS

Eligibility: Must be a provisionally/professionally certified or licensed teacher in the State of Ohio.

When to apply: Upon successful completion of all coursework listed under Items II above and passage of the Pearson OAE Content Exam for TESOL (see below). You **must** designate CSU as a score recipient **each** time you register for the OAE as CSU will need to have a copy on file to approve your on-line license application.

OAE Exam:	State/Association Licensure Area	Test Code	Test Name	Passing Score
	TESOL Endorsement - License Code 050275	021	English to Speakers of Other Lang. (eff 1/1/14)	220

The Ohio Assessments for Educators (OAE) exams offered by Pearson are computer-delivered and offered continuously on demand. Registration information for the OAE can be found at <http://www.oh.nesinc.com/>

How to apply: See item 5 on back



➔ **ALL STUDENTS MUST READ AND COMPLETE THE BACK OF THIS CHECKLIST BEFORE SIGNING BELOW**

Student _____ Date _____ Faculty Advisor _____ Date _____
 Dept. Chair _____ Date _____ ESSC _____ Date _____

1. EXIT REQUIREMENTS FOR DEGREE-SEEKING STUDENTS:

Applying for Graduation – Graduate students with more than 15 hours and degree-seeking status will have the "Apply to Graduate" button available to them on the Graduation Tab in CampusNet. Once a student applies online, the graduation fee is charged to the student account and the review process begins. It takes six to eight weeks to complete the initial review. Students are encouraged to track the progress of their graduation application on the "Application Tracking" page on the "Graduation" tab.

Comprehensive Exam Option – If selecting this option, the comprehensive exam should be taken during or after your last term of coursework. Placement on the comprehensive exam list requires that you apply for graduation, have a program of study on file in the ESSC, and be registered for at least one (1) graduate hour during the term taken. Exam notices are sent approximately one month before the exam. If you wish to take the exam earlier than the term you plan to graduate, you must state so on the graduation application. Graduation applications are available in the Graduation Office.

Thesis/Project Option – If selecting the thesis or project option, you must be registered for at least one (1) graduate hour until completion of this requirement and submit a *Proposal Approval* form prior to submission of the final thesis or project. Thesis/Project forms and instructions are available in the ESSC, JH 170.

2. GRADUATE CREDIT TRANSFER/EXTENSION OF 6-YEAR LIMIT:

Graduate Credit Transfer – A Graduate Credit Transfer form must be completed when requesting credit toward your degree program for graduate-level courses taken at another institution. Transfer eligibility requires that courses be less than 6 years old (unless a petition is filed and approved to extend the 6-year limit—see below), were not used to meet previous degree requirements, and where a letter grade of "B" or better was earned. No more than nine (9) semester hours are transferable and you need to complete 12 semester hours at CSU before you can apply. Transcripts and course descriptions must accompany the Graduate Credit Transfer form, which is available in the ESSC, JH 170.

Extension of 6-Year Limit – A College Petition and corresponding Course Relevancy Statements must be completed when requesting credit for graduate-level coursework that will be more than 6 years old at the time you graduate. Petitions and Relevancy Statements are available in the ESSC, JH 170.

3. PRACTICUM REQUIREMENTS:

Information regarding the on-line application for Practicum can be obtained from the Office of Field Services, JH 187. Application deadlines for Practicum are February 15th for Summer and Fall semester and September 15th for Spring Semester.

4. ENDORSEMENT ELIGIBILITY:

To be eligible for the TESOL endorsement, you must hold a valid provisional, professional, or permanent teaching certificate or license in the State of Ohio. Upon successful completion of the required courses listed on this program of study, you may apply for the endorsement (see item 5 below). **Teachers holding temporary, substitute, or non-tax credentials are not eligible for the endorsement.**

5. APPLICATION FOR ENDORSEMENT:

Please state the teaching credential you are seeking: _____

IS THIS YOUR FIRST CERTIFICATE/LICENSE (Does not include Temporary, Substitute, Non-Tax, or Non-Ohio Teaching Credentials)? Yes No

Please list other teaching credentials you currently hold: _____

ALL APPLICANTS FOR THE ENDORSEMENT MUST READ AND SIGN THE MORAL VERIFICATION BELOW:

In accordance with the Teacher Education Standards of the State of Ohio, the issuance of a teaching credential is in part dependent on verification that the candidate is "of good moral character." In making a determination of the moral character of a candidate, you will be asked five questions on the licensure application regarding criminal convictions that must be answered truthfully. I certify that I have read this statement and understand what will be asked of me when applying for my endorsement.

Student's Signature: _____ Date: _____

Beginning January 2014, all requests for a new credential must be completed on-line through the Ohio Department of Education's (ODE) website. Information regarding the on-line license application process can be found at <http://education.ohio.gov/Topics/Teaching/Educator-Licensure>. After visiting this website if you still have questions regarding the on-line application process, please contact the Education Advising Office at 216-687-4625. Once you have submitted your on-line license application to the ODE and payment is made, it will be forwarded to Cleveland State for review. **CLEVELAND STATE MUST HAVE ON FILE AN APPROVED PROGRAM OF STUDY, A RECORD OF YOUR PRAXIS/OAE SCORES (IF REQUIRED), AND RESULTS OF YOUR PORTFOLIO ASSESSMENT (IF REQUIRED) TO APPROVE YOUR LICENSE APPLICATION.** If your application is declined by Cleveland State, you will need to contact the Education Advising Office at 216-687-4625 for further information. You will be notified by the ODE if you do not have a current background check on file with them.